

ISP 195

Study Away Policy

PURPOSE

Establishes the standards to organize learning trips, both non-credit and for credit, involving students or community members led and/or organized by Clackamas Community College faculty and/or staff.

SUMMARY

Study away is a broad term that applies to all learning trips, whether for credit, non-credit, or a co-curricular activity with travel components, including daytrips and overnight stays, as well as longer domestic field trips, international trips, and study abroad programs. All of these endeavors must follow standard procedure in order to minimize liability and to ensure the health and safety of students, community members, faculty, and staff, as well as to increase the efficiency and ease of planning and executing such trips.

Clackamas Community College supports such learning experiences as part of its mission to provide high quality education and training as well as to promote empathy and respect and cultivate an appreciation of diversity.

STANDARD

1. Anyone who wishes to use their position as a CCC employee to promote, support, sponsor, or offer learning trips whether for credit or not, must gain approval by the appropriate college authorities prior to promoting the travel activity.
2. All faculty, staff, students, and community members who wish to participate in a learning trip must register their travel with the college and follow the appropriate outlined procedures and timelines provided in ISP 195P.

REVIEW HISTORY

ISP Committee		
College Council		